

29270 County Highway G * Ashland, WI 54806
Phone: (715) 685-9983 * Fax: (715) 685-2680
* Web Site: www.nglvc.org

Mark Abeles-Allison
Bayfield County Administrator
P.O. Box 878
Washburn, WI 54891

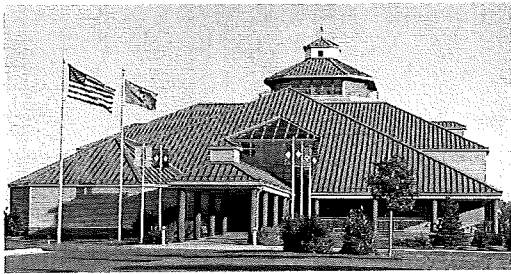
June 7, 2017

Dear Mark,

In reference to your June 5th memo regarding Bayfield County's 2018 budget planning process, I am writing to request that Bayfield County continue to support the operation of the Northern Great Lakes Visitor Center. The Northern Great Lakes Visitor Center provides direct benefits to the residents of our county. Because we provide a combination of visitor service, education and community service, our facility gives tangible benefits to taxpayers in several ways. The full, part-time and summer employment provided at the Northern Great Lakes Visitor Center improves the standard of living in this county. Up to 160,000 people come to the Northern Great Lakes Visitor Center each year and are directed to businesses, sites and events in our area. Several thousand area students come to the Northern Great Lakes Visitor Center annually for experiential learning opportunities that provide desperately needed enrichment in science, history, literature and other subjects. Many more thousands of community members come to the Northern Great Lakes Visitor Center each year for public meetings, programs, or to visit the regional Wisconsin Historical Society Archives. A recent study by the University of Wisconsin-Extension and the USDA Forest Service estimates that visitors to the NGLVC spend an average of \$53.75 per person per day, generating over \$5 million of direct, indirect and induced economic activity in this area. I have shared copies of the study with you previously.

Bayfield County's yearly investment of budget dollars in the Northern Great Lakes Visitor Center pays direct dividends to the taxpayers of this county. One weekend event like the annual Birding and Nature Festival is estimated to generate as much as \$75,000 in spending in our area. This estimate does not include secondary or tertiary spending by people who are attracted by the event and return again and again. It is common to have hundreds of people visit the Northern Great Lakes Visitor Center daily during the summer months. The year round visitor, education and community service we provide are a tangible boon to our county. As a resident of, and a taxpayer in, Bayfield County, I know that the money Bayfield County invests in the Northern Great Lakes Visitor Center each year is money well and wisely spent. The return on the investment for county residents is huge.

Each year Bayfield County holds meetings on economic development, tourism, agriculture and other important topics at the NGLVC. Mary Motiff, the Director of Bayfield County Tourism is



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now the president of our Friends of the Center Alliance LTD. Board. Fred Strand, Bayfield County Board District 8 Supervisor also serves on our Friends Board of Directors. We are especially glad to have such a close relationship to our Bayfield County Government.

Bayfield County's contribution to the annual budget of the Northern Great Lakes Visitor Center is vital. It assists in continuing operations at current levels.

The Northern Great Lakes Visitor Center is an engine of economic growth and stability in Bayfield County. All engines need fuel to run. Bayfield County's contribution to the budget at the Northern Great Lakes Visitor Center provides that fuel. We need your contribution to run this engine.

Bayfield County's contribution to the budget at the Northern Great Lakes Visitor Center last year was less than the \$12,000 that the county had contributed in the past. I am requesting the full allocation of \$12,000 as we have requested annually. That being said, we will be grateful for continued support from our home county at the level the County Board deems appropriate. Please understand that though we derive funding from many sources to operate, every one of those funding sources is again in danger of being cut or curtailed this year. Cuts to the Federal budget are having an increasing impact on NGLVC operations. Especially in difficult economic times, it is important to justify expenditure of tax dollars. Because of the high rate of return on Bayfield County's investment in the Northern Great Lakes Visitor Center, our county's investment here is justified.

Please let me know if you desire additional information. Thank you for your continuing support.

Sincerely,

Jason Maloney

Jason Maloney, Director
Northern Great Lakes Visitor Center

transferring the α -factor to the β -factor



Northwest Regional Planning Commission

an economic development district

Serving communities within and counties of

ASHLAND • BAYFIELD • BURNETT

DOUGLAS • IRON • PRICE • RUSK

SAWYER • TAYLOR • WASHBURN

And the Tribal Nations of

BAD RIVER • LAC COURTE OREILLES

LAC DU FLAMBEAU • RED CLIFF • ST. CROIX

July 12, 2017

Mr. Scott Fibert
Bayfield County Clerk
PO Box 878
Washburn, WI 54891

Dear Mr. Fibert:

The Northwest Regional Planning Commission's Executive Committee met on June 28, 2017 at the semi-annual meeting and approved the proposed levy inclusion in each county's 2018 budget. The 2018 Bayfield County levy is \$26,646 .

Would you kindly see that this request is submitted for inclusion in Bayfield County's 2018 budget.

If you should have any questions regarding this matter, please contact the Commission's Executive Director, Sheldon Johnson at (715) 635-2197.

Sincerely,

Mariann Jones
Fiscal Manager

cc: James Crandall



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July 12, 2017

Mr. Scott Fibert
Bayfield County Clerk
117 E. 5th Street
Washburn, WI 54891

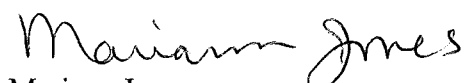
Dear Mr. Fibert:

The Northwest Regional Planning approved the proposed HHW levy inclusion in each county's 2018 budget. The 2018 Bayfield County HHW levy is \$8,440.00.

Would you kindly see that this request is submitted for inclusion in Bayfield County's 2018 budget.

If you should have any questions regarding this matter, please contact the Commission's Executive Director, Sheldon Johnson at (715) 635-2197.

Sincerely,


Mariann Jones
Fiscal Manager

Cable Union Airport

P.O. Box 248

Cable, WI. 54821

Cable, Drummond and Namakagon

July 18, 2017

**Mark Abeles Allison
Bayfield County
P.O. Box 878
Washburn, WI 54891**

Dear Mark,

The Cable Union Airport Commission and the three towns of Cable, Drummond and Namakagon want to thank Bayfield County for the continual support of our airport.

We are happy to report we have two hangars built and in use, with one to be built this fall. The hangar project is bringing in more pilots looking for space to build and keep their planes.

We continue spending needed funds to improve and update the old city hangar, the old house that we use as a terminal and clearing of obstructions that are in the airspace.

We have completed our petition to the F.A.A. in Chicago for the release of the land to the Cable Rod and Gun Club. We hope to know the results by the end of 2017. The Rod and Gun Club continues to be very important to the community's. The new Drummond School Trap Team is in its third year, with over 20 students, competing.

Projects for 2017 are to continue working on the needed repairs to City Hangar. We currently have this rented with three airplanes. It still needs major structural repairs and improvements.

Tree removal, both on and off airport property, is needed to get our paved runway 17- 35 back to full length. (3700 feet) We will need FAA grant dollars to accomplish trees on private land.

Maintaining tree cutting, brushing, tree clearing and repairs and maintenance of the old house (Terminal) continue to be major cost.

We are requesting from the County \$ 8,500 for maintenance 2018. Please send check to P.O. Box248 Cable WI. 54821 in January.

We will continue to support the American Birkebeiner Race Start Area off of the closed turf runway in March 2018.

We will work with the B.O.A. and the F.A.A. on grants for future improvements. This will require a formal, Airport Aid Petition Resolution to the Secretary for Airport Improvement Aid. A Ratification of Commission's resolution by the three towns of Cable, Drummond and Namakagon.

The Airport Commission, is available to come to one of your meetings to answer any questions or give an update on our progress.

Sincerely and Thank You,

Bill DeVries

**Secretary- Treasure
Cable Union Airport Commission
715-798-3479**

Cable Union Airport Commission

**Doug Rowe- Chairman - Cable
Sue Thurn-Cable
Robert Rasmussen – Vice Chairman –Namakagon
Phil Rasmussen – Namakagon
Bill DeVries – Secretary/Treasurer _ Drummond
Richard Fredericks – Drummond**

Mike Nichols – Airport Manager

cc: Towns of Cable, Drummond, Namakagon

Page 2

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**Tri-County Recreational Corridor Commission
68805 County Highway A**

2018 Budget Proposal and Request

July 23, 2017

**To: Ashland & Bayfield County Administrators & Douglas County Forest, Parks
and Recreation Committee**

From: Scott A. Williams, Executive Director/Trails Coordinator

In accordance with the agreement signed by the three Counties, the following budget and request are submitted. This Commission will approve this budget at their August 7, 2017 meeting.

The Administrative Budget contribution requested from each County for 2018 is \$5,143.00. There has been no increase in this request for over 10 years. The balance of the funds needed for the Administrative Budget will come from non-county sources.
Thank You!

2017 Budget:

Commission Expenses	\$3,500.00
Director's Salary	\$6,500.00
Director's Exp. & Mileage	\$1,500.00
Legal/Consultant	\$500.00
Office Rent	\$1,800.00
Office Supplies	\$1000.00
Clerical	\$200.00
Telephone	\$750.00
Postage	\$350.00
Printing/Advertising	\$400.00
Audit	\$500.00
Social Security & Medicare	\$700.00
Insurance Bond	\$2000.00
Total:	\$19,700.00

2018 Budget:

Commission Expenses	\$3,500.00
Director's Salary	\$6,500.00
Director's Exp. & Mileage	\$1,500.00
Legal/Consultant	\$500.00
Office Rent	\$1,800.00
Office Supplies	\$1000.00
Clerical	\$200.00
Telephone	\$750.00
Postage	\$350.00
Printing/Advertising	\$400.00
Audit	\$500.00
Social Security & Medicare	\$700.00
Insurance Bond	\$2000.00
Total:	\$19,700.00

2018 Budget Proposal & Request

We are aware that budgets are very tight and for this reason we have not passed on any increase in our Administrative Budget for quite some time. For those of you that don't know the Tri-County Recreational Corridor Commission are made up of three (3) Commissioners' from each of the three Counties and they are appointed by the County Board Chairperson. There are two County Board Members and one person at large appointed by each county and they hire an Executive Director/Trails Coordinator.

If you have any questions you can contact your county representative or feel free to contact me at 715-969-4150.

Thank you again for considering our request.

Scott Williams,
Executive Director



JOHN F KENNEDY MEMORIAL AIRPORT

50511 STATE HIGHWAY 112 · ASHLAND, WI 54806-4406 · 715.682.7070

A Joint Commission between Ashland County and the City of Ashland



Mark Abeles-Allison
Bayfield County Administrator
117 East 5th Street
PO Box 878
Washburn, WI 54891

August 1, 2017

Dear Mark:

I respectfully request the County Board consider a request for \$10,000 (or more) for 2018.

Bayfield County residents enjoy considerable use of this airport, supported mainly by Ashland County residents. Over 35% of the airport users who participate in our sign-in log identify Bayfield County as their destination. I would estimate Courtesy Car usage to Bayfield County at over 50%. Bayfield County residents own or occupy 11 of the 26 hangars, and, as well, occupy 50% of the rented hangar space in the municipal hangar.

We continue to face challenges in building infrastructure repairs or replacement as well as land clearing, budget items that are outside shared funding from State or Federal sources.

The sustained existence and availability of John F. Kennedy Memorial Airport provides residents, businesses, and government agencies of Bayfield County an invaluable service. Your support at the requested amount of \$10,000 will ensure that we can continue to provide the excellent aviation transportation service to the region that the residents of Bayfield County have come to expect.

There was an article in *The Ashland Daily Press* recently that noted potential airport usage in conjunction with the Bayfield County Business Park. Wonderful – glad to help. Perhaps that's worthy of some increased funding.

Sincerely,

John Sill
Manager
JFK Memorial Airport

MEMORANDUM

TO: Northwest ITBEC County Board Chairs, County Clerks, and Administrators.

FROM: Bill Korrer, WCA Field Services Representative

DATE: August 3, 2017

SUBJECT: 2018 ITBEC Budget Allocation Figures


The Northwest ITBEC Board recently met and set the 2018 membership dues. The 2018 dues will be \$3,000 per county.

The Northwest ITBEC dues are unchanged since 2014, when a flat-fee schedule was adopted.

The dues figure is for reference during your budgeting process. It is not a request for funds. An invoice from WCA for the Northwest ITBEC dues will be sent out after January 3, 2018.

Also enclosed is a brief history of some of the projects in the Northwest ITBEC. As you can see, the Northwest ITBEC continues to be a very cost effective method for regional economic growth through tourism promotion.

If you have any questions, feel free to contact me.



WASHBURN PUBLIC LIBRARY

To serve as an essential hub of information and support for the citizens of Washburn, anticipating and adapting to meet their current and future needs.

Friday, July 28th 2017

The Washburn Public Library Board of Trustees has put a priority on accessibility at the library. As part of the mission at hand, John Nedden-Durst of North County Independent Living performed an accessibility survey in April, which is attached to this application.

While there are many areas where the Washburn Public Library does meet ADA accessibility requirements, there are others where the library needs improvement.

With that said, the Washburn Public Library is petitioning the Bayfield County Library Committee for \$4,825 for three specific items that will make the library easier to use for everyone, while satisfying a need for improvement, as per the survey.

- 1) Handrail on accessibility ramp – according to the survey “... there is a concrete sidewalk with a running slope up to 5.9-percent.... when a route has a slope greater than 5-percent it is considered a ramp. The following elements are missing from this ramp.
 - No handrails on both sides with 12” extensions above and below the ramp.
 - No 5’ x 5’ level landing at the top or bottom of the ramp.

The cost of handrails varies, estimates from different companies range from \$500 for one to \$3,900 for materials alone. (See attachments). We believe \$4,000 is necessary for two quality handrails. This should cover cost and installation.

- 2) Automatic door for wheelchair accessibility. Through funding from the Bremer Foundation the library had an automatic door installed on the Third Street side of the building. For 2018 the City of Washburn will budget \$2,000 for an automatic door on the main floor of the building, off the elevator. With a BSL grant the library is planning on installing an automatic door on the basement level of the library, off the elevator. With three automatic doors on each floor the entire building will be wheelchair accessible.

Cost for an automatic door will be \$2,000.

The library has experience in this area. We would hire Sarver Electric to do the install.

- 3) There is a need for lighting in the non-fiction area in the adult section on the main floor. Currently the overhead lighting does not adequately cover that aisle, making for a darkened area in the biographies. The library is proposing that a 10-foot long wall-mounted light be attached to that wall, which would greatly improve visibility.

Cost would be \$500.

Total cost of projects - \$6,500.

The Washburn Public Library Board of Trustees is asking for \$4,875 from the Bayfield County BSL Granting source, which requires the library to contribute \$1,625 – which it has in its activity account.

The City of Washburn granted additional funding in 2017 over what it funded in 2016. The library will cover any additional costs for any of the project. Should costs be less than anticipated the library will return funding to Bayfield County.

Thank you

Sincerely,

Darrell Pendergrass
Director
Washburn Public Library

dpendergrass@washburn.wislib.org

(715) 373-6172

The library has experience in this area. We would hire Sarver Electric to do the install.

- 3) There is a need for lighting in the non-fiction area in the adult section on the main floor. Currently the overhead lighting does not adequately cover that aisle, making for a darkened area in the biographies. The library is proposing that a 10-foot long wall-mounted light be attached to that wall, which would greatly improve visibility.

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Thank you

Sincerely,

Darrell Pendergrass
Director
Washburn Public Library

dpendergrass@washburn.wislib.org

(715) 373-6172

RE: [TDS Support] Washburn Public Library, Washburn WI

CS

Customer Service <customer-service@thedeckstore.com>

Reply

Yesterday, 3:05 PM

Darrell Pendergrass;

support@thedeckstore.com

Inbox

A ballpark for the handrail only would be \$470

Thank You,

The Deck Store Online

www.thedeckstoreonline.com

952 432 1888

NORTH COUNTRY INDEPENDENT LIVING

Empowering People with Disabilities

69 N. 28th St., Ste 28
Superior, Wisconsin 54880
715-392-9118 V/TTY · 800-924-1220 V/TTY

Serving Ashland, Bayfield,
Burnett, Douglas, Iron, Price,

April 18, 2017

City of Washburn Public Library Accessibility Survey

Physical Access Results

INTRODUCTION:

Physical access to the Washburn Public Library is summarized in this report:

Location:
Washburn Public Library
307 Washington Ave.
Washburn, WI 54891

According to the library's website, this building was constructed in 1904 and was placed on the National Register of Historic Places on March 1, 1984. According to library staff, a major renovation of the structure occurred in 2002 and included the addition of wheelchair-accessible vertical access to the two-level structure.

Activities provided or made available by state or local governments must comply with Title II of the Americans with Disabilities Act (ADA). The scope of this survey included physical access only and ***does not include program accessibility*** elements. The survey tool used was the 2011 ADA accessibility guideline checklist as structured by the New England ADA Center, which is a project of the Institute for Human Centered Design and can be found at www.adachecklist.org

Follow-up information is also available from the surveyor, John Nedden-Durst, North Country Independent Living, in discussing the barriers identified in this summary report at a library board meeting, if desired.

Note On Elements Surveyed: If an element is not included in a certain section it indicates that this element is not present in relation to this program (i.e. no elevator when program is on ground floor) Also, for elements that are present, only items that do not meet the requirements are listed below in order to assist in barrier identification.

1. **Parking** – There is no off-street parking lot at this site. Parking closest to the accessible route and entrance is on-street angle parking. The ADA does not technically cover on-street parking at this time, but there has been at least one circuit court decision that has treated on-street parking with the same ADA standards applied to off-street parking.

- There are nine spaces in this parking area, so the number of accessible spaces (2) is adequate. Only one van-accessible space is required for less than 25 spaces (8' space and 8' access aisle).
- The sign designating each space as accessible has a bottom edge of 38", 31" to the van-accessible sign, which is lower than the 60" minimum required height.
- The slope of the designated van-accessible space is 6.6% and the access aisle is 8.4%. This is greater than the max allowable slope of 2%.



Van Accessible Space



Slope of Accessible Spaces

Note: Please review the link with the footnote at the bottom of this report for a 2014 discussion of how the ADA may treat on-street parking based on a court decision.

- Install new post prior to Nov. 2017; discuss with City when Public Works may be able to assist with other items.

1. **Parking** – There is no off-street parking lot at this site. Parking closest to the accessible route and entrance is on-street angle parking. The ADA does not technically cover on-street parking at this time, but there has been at least one circuit court decision that has treated on-street parking with the same ADA standards applied to off-street parking.

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Van Accessible Space



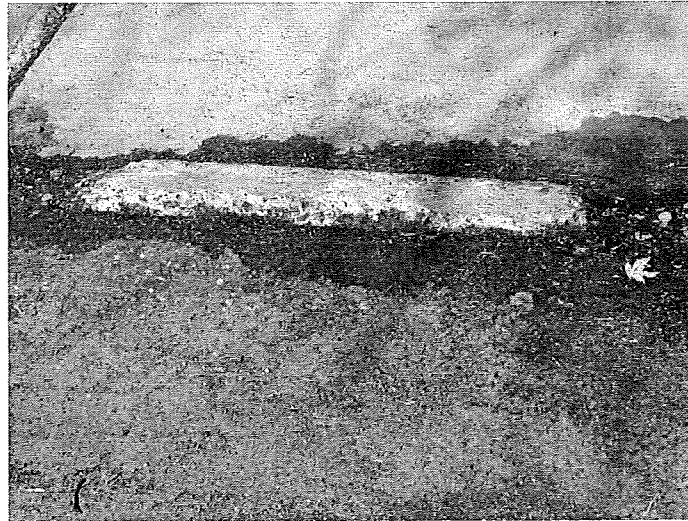
Slope of Accessible Spaces

Note: Please review the link with the footnote at the bottom of this report for a 2014 discussion of how the ADA may treat on-street parking based on a court decision.

- Install new post prior to Nov. 2017; discuss with City when Public Works may be able to assist with other items.

2. **Exterior Accessible Route** – The exterior accessible route includes the curb cut and sidewalk to the accessible entrance.

- The surface is uneven and there is up to a 1" change in level at a partial 'curb'. ½" is the maximum allowable change in level on the surface of a route.



Deteriorated Curb Cut Between Street & Sidewalk

- The sidewalk above the curb area does not provide a level landing (under 2% grade) at least 3' long.
- After crossing the public sidewalk, there is a concrete sidewalk with a running slope up to 5.9%, until you reach the curve in the sidewalk. When a route has a slope greater than 5% it is considered a ramp. The following elements are missing from this ramp.
 - No handrails on both sides with 12" extensions above and below the ramp.
 - No 5' x 5' level landing at the top or bottom of the ramp. (3.3% slope is present, max 2% slope)
- The sidewalk above the curved portion, which connects to the accessible door, has a slope of up to 3.5% which is not considered a ramp.

Note: Consider painting up to 4" of the leading edge on the two separate steps on the second (ambulatory) sidewalk with high-visibility paint, to alert people who have low vision to the presence of the step.

- Discuss with City when Public Works can assist with slope; apply for 2018 Building Strong Libraries Grant to purchase handrails for ramp.



Madden Industries, INC

331 Dogwood Road
Lake Ozark, MO 65049

www.MaddenIndustries.com

Estimate

Date	Estimate #
7/25/2017	118259

Name / Address
Washburn Public Library 307 Washington Av Washburn, WI 54891

Phone #	(573) 559-0090
Fax #	(480) 275-3893
steve@maddenindustries.com	

		P.O. No.	Project	Size/Punched	
Item	Description	Qty	U/M	Rate	Total
CHP48HB	48 in. Post Kit - Includes mechanical flange, 48 in. post, pyramid cap, and mounting hardware - HB	12	ea	58.51	702.12T
***BELOW GRADE APPLICATION					
CHA100-6HB	Contractor Handrail 1.9" Round Aluminum ADA Pipe, H-Black 6'	6	ea	75.60	453.60T
CHA100-8HB	Contractor Handrail 1.9" Round Aluminum ADA Pipe, Black 8'	4	ea	100.80	403.20T
CHA555-HB	Contractor ADA Handrail Adjustable Angle - Black	4	ea	50.95	203.80T
CHA250-HB	ADA Inside Post or Wall Bracket, Hammered Black (includes 2 stainless pipe fasteners, wood lags, and bolt caps) - CHA250-HB	12	ea	108.15	1,297.80T
CHA400-HB	ADA Termination Bracket, Exterior Fit, Hammered Black	4	ea	17.23	68.92T
Hardware Included: LAG25 - 5/16 in. x 2-1/2 in. BOLT40 - 4 in. Threaded Bolt WASHER - Flat Washer HEXNUT - Reg Hex Nut BOLTCAP-HB					
CHA300-HB	ADA End Loop, Black	4	ea	88.20	352.80T
CHA500-HB	ADA Miter Elbow Black (90 Degree)	7	ea	43.54	304.78T
CHA650-M	ADA Splice, 5" Mill	8	ea	8.22	65.76T
CHA901-E	Multi-metal epoxy adhesive is two-part adhesive and filler system. Dark grey appearance. Fills gaps and will not shrink. Permanent strength up to 4500 PSI.	2	ea	15.30	30.60T
			Total		



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		P.O. No.	Project	Size/Punched	
Item	Description	Qty	U/M	Rate	Total
CHA910-HB	ADA Bracket Fastener Kit Metal Post- Black. 1) 5/16 x 1-1/2 in. Self Drillers (Mill) 2) 1 in. Self Drillers #10 (Black) 1) Bolt Cap 1/2 in. (Black)	12	ea	1.58	18.96T
FREE Shipping	FREE SHIPPING ON THIS ORDER			0.00	0.00T
	6 posts on ea. 30ft. side, level end loops at each end of the railing, single bar ADA. - 2 sides of the walkway to the new 5x5 landing. End loops will need to run parallel with the sidewalk at the street level, and again the top of the landing on the inside corner as the sidewalk continues on. (Twin bar is optional)				
	Out-of-state sale, exempt from sales tax			0.00%	0.00
			Total		
			\$3,902.34		

I understand there is a 20% restocking fee on all returned material. Returned material requires a phone pre-authorization and RMA number. All returns must be in re-sellable NEW condition. NO Returns on special order, custom orders, roll form products, extrusions. ASK for details. All invoices are due and payable within 30 days. All invoices past due will incur a 1.5% per month (18% per annum). In the event suit or action is instituted to collect any overdue section of my (our) account, I (we) promise to pay the additional sum as court deems reasonable for allowable attorney and collection fees in said suit or action. I read and understand the above terms. x _____ initial



Madden Industries, INC

331 Dogwood Road
Lake Ozark, MO 65049

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Name / Address
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CHA910-HB	ADA Bracket Fastener Kit Metal Post- Black. 1) 5/16 x 1-1/2 in. Self Drillers (Mill) 2) 1 in. Self Drillers #10 (Black) 1) Bolt Cap 1/2 in. (Black)	12	ea	1.58	18.96T
FREE Shipping	FREE SHIPPING ON THIS ORDER			0.00	0.00T
	6 posts on ea. 30ft. side, level end loops at each end of the railing, single bar ADA. - 2 sides of the walkway to the new 5x5 landing. End loops will need to run parallel with the sidewalk at the street level, and again the top of the landing on the inside corner as the sidewalk continues on. (Twin bar is optional)				
	Out-of-state sale, exempt from sales tax			0.00%	0.00
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August 3, 2017

TO: The Bayfield County Library Committee

RE: Application for grant funding via the Building Strong Libraries program

Proposed project: Laptop computers for patron use

There is a significant seasonal difference in the population of our communities. In summer months the number of individuals visiting our library increases enormously. While some are just passing through, enjoying the ambiance and appreciating the architecture of the log cabin library, many of them arrive in search of wireless and/or public computer access.

While our service population increases, the physical size of our library does not. We have three dedicated public access computer stations and that is all that we have room for. We can accommodate additional users at our long table and like to have available laptop computers for their use. Our existing laptop computers are close to 10 years old and could use an upgrade.

Hard-wired public access computers are managed by the library's PHAROS system, which, if there is a patron queue, will cut off users when their 30 minute session has ended. This is another reason we like to have laptop computers to offer as these function outside of the PHAROS system. When we have test-taking students or job-hunters in the library it is essential that they not be confined to a 30 minute session or risk getting booted off a computer mid-test or job-application. These are year-round concerns.

One of the stated goals (Goal 3) of the Bayfield County Library Plan of Service is: "Provide equitable access to library services for all residents of Bayfield County." Objective 5, attendant to that goal, states: "Encourage all libraries in the County to maintain Internet access for use by patrons, hardwire and wireless." Further, the Building Strong Libraries Program Guidelines state that "Program funding will be used for capital expenses as defined by the Department of Public Instruction as listed below" and those include, "e)Computer hardware and software used to support library operations to link networks or to run information products." It is our determination that these stated goals and objectives support our request for assistance in the purchase of laptop computers for the Forest Lodge Library.

We requested the IT department of the Northern Waters Library Service to quote a price for this proposed purchase. The Northern Waters Library Service will also accomplish any and all set-up required to prepare these computers for patron use. The price per for these Latitude 3580 laptop units is @\$1330.55. (documentation attached.)

2 Latitude 3580 @ \$1330.55 = \$2661.10

75% Bayfield County share = \$1995.82

25% Forest Lodge Library share = \$665.28

The Forest Lodge Library's 25% share and any additional required software or necessary cords, equipment or installation costs will come from the Forest Lodge Library's 2018 tech budget.

As a joint library, our communities of Cable and Namakagon have provided sufficient support in 2017 to meet the eligibility requirement of having provided no less than the prior year's operating expenses. The Forest Lodge Library Board of Trustees acknowledged the submission of this grant funding request at their July 12th meeting.

Maintaining current and high-quality tech resources for our library also fulfills our own Vision and Mission statements to:

Forest Lodge Library Vision Statement

The Forest Lodge Library is the learning center of our community and the place people turn to for the discovery of ideas, the joy of reading and the power of information.

Forest Lodge Library Mission Statement

The mission of the Forest Lodge Library is to enhance the quality of life for our community by providing open access to cultural, intellectual and informational resources and services that are delivered in a welcoming, convenient and responsive manner.

If granted, we will implement purchase of these items as soon as our budget allows. Reimbursement will be requested in 2018.

It is our sincere hope that the Bayfield Library Committee will look favorably upon this funding request. We offer our thanks to the Bayfield County Library Committee and the Bayfield County Board of Supervisors for the significant support offered to Bayfield County libraries with the Building Strong Libraries program. We appreciate it and our patrons appreciate it!

Most sincerely,

Kristine Lendved,
Director,
Forest Lodge Library,
Cable/Namakagon, WI

✓
August 3, 2017

TO: The Bayfield County Library Committee

RE: Application for grant funding via the Building Strong Libraries program

Proposed project: Laptop computers for patron use

There is a significant seasonal difference in the population of our communities. In summer months the number of individuals visiting our library increases enormously. While some are just passing through, enjoying the ambiance and appreciating the architecture of the log cabin library, many of them arrive in search of wireless and/or public computer access.

While our service population increases, the physical size of our library does not. We have three dedicated public access computer stations and that is all that we have room for. We can accommodate additional users at our long table and like to have available laptop computers for their use. Our existing laptop computers are close to 10 years old and could use an upgrade.

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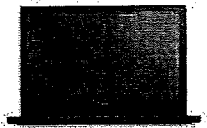
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2 Latitude 3580 @ \$1330.55 = \$2661.10

75% Bayfield County share = \$1995.82

25% Forest Lodge Library share = \$665.28



Latitude 3580 - Build your own

Starting Price \$2,047.00
Total Savings \$716.45
Price \$1,330.55

Estimated Ship Date:
Available to ship in 7 - 9 business
days



Print

Your Selections

All Options

Date Catalog Number
7/31/2017 3:57:27 PM Central Standard Time 26 Retail RC1282833

Category	Description	Product Code	Qty	SKU	Id
Dell Latitude 3580	Dell Latitude 3580 XCTO	X3580T	1	210-ALOT	1
Processor	Intel® Core™ i5-7200U (3M Cache, up to 3.1 GHz) supports only Windows 10/Linux	I57200	1	379-BCSN	146
Operating System	Windows 10 Pro 64bit English, French, Spanish	10P64M	1	619-AHKN	11
Microsoft Application Software	No Productivity Software	NOPSW	1	630-AAPK	1002
Graphics	Intel® HD Graphics 620	KUI5T	1	338-BLGX	149
Systems Management	No Out-of-Band Systems Management	NVPRO	1	631-ABIG	49
Memory	8G 2133MHz DDR4 (1 X 8G)	8GB1D	1	370-ADIB	3
Hard Drive	256G M.2 2280 SSD	256SSD	1	400-AOTF 575-BBLP	8
Additional Hard Drive	Not Included	NONE	1	817-BBBC	637
LCD	15.6" LED Backlit On-cell Touch Truelife HD res (1366 x 768),	THDIRL	1	320-BCEC 391-BDET	760

Category	Description	Product Code	Qty	SKU	Id
	WLAN (Integrated Infra-Red HD webcam)				
Keyboard	Internal Single Pointing Keyboard, English	ENGKBD	1	580-ACJB	4
Mouse	No Mouse Selected	NOMSE	1	570-AADK	12
Driver	Qualcomm QCA61x4A 802.11ac Driver	DW1820	1	555-BDMH	7
Wireless	Qualcomm QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth 4.1	1820	1	555-BCMW	19
Mobile Broadband	No Wireless WAN Card	NOWW	1	362-BBBB	114
Primary Battery	56 Whr ExpressCharge Capable (Prismatic)	4C	1	451-BBYR	112
Power Supply	65W AC Adapter, 3-pin	65W	1	492-BBDD	1015
PalmRest	No Fingerprint Reader Palmrest (Single Pointing)	NFPR	1	346-BCHB	55
Dell Data Security Encryption and Threat Protection	No Dell Data Protection Endpoint Security Suite Software	NODDP	1	634-BENZ	593
Dell Data Security Encryption	No DDPE Encryption Software	NODDPE	1	954-3465	156
Dell Data Security for Small and Medium Business	None		1		200260
FGA Module	No FGA	NOFGA	1	817-BBBB	572
UPC Label	No UPC Label	NOUPC	1	389-BCGW	292
Processor Branding	Intel® Core™ i5 Label	KCI5SML	1	389-BLSV	749



Latitude 3580 - Build your own

Starting Price \$2,047.00
Total Savings \$716.45
Price \$1,330.55

Estimated Ship Date:
Available to ship in 7 - 9 business
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Graphics	Intel® HD Graphics 620	KUI5T	1	338-BLGX	149
Systems Management	No Out-of-Band Systems Management	NVPRO	1	631-ABIG	49
Memory	8G 2133MHz DDR4 (1 X 8G)	8GB1D	1	370-ADIB	3
Hard Drive	256G M.2 2280 SSD	256SSD	1	400-AOTF 575-BBLP	8
Additional Hard Drive	Not Included	NONE	1	817-BBBC	637
LCD	15.6" LED Backlit On-cell Touch Truelife HD res (1366 x 768),	THDIRL	1	320-BCEC 391-BDET	760

385

Category	Description	Product Code	Qty	SKU	Id
Extended Service	None		1		30
Keep Your Hard Drive	None		1		159
Deployment Services	None		1		714
Data Protection Offers	None		1		31
Absolute Computrace	None		1		351
Configuration Services OS Imaging	None		1		921
Remote Advisory Services	None		1		35
Configuration Services - Hard Drive Partitioning	None		1		57
Diagnosis On-Site Service	None		1		713

Category	Description	Product Code	Qty	SKU	Id
Cable	US Power Cord	US125V	1	537-BBBL	20
Documentation/Disks	Safety/Environment and Regulatory Guide (English/French Multi-language)	EFD0C	1	340-AGIK 640-BBJB	21
Transportation from ODM to region	Standard Shipment	STND	1	800-BBGF	200080
Packaging	Mixed Model Shipping Material	SHPMX	1	340-AASO 340-BLOS	465
Diagnostic CD / Diskette	No Resource DVD	NRDVD	1	430-XXYG	50
Label	Regulatory Label Included	REG	1	389-BEYY	676
Carrying Cases	No Carrying Case	NONE	1	460-BBEX	118
E-Star	eStar 6.1	ESTAR	1	387-BBMM	122
Placemat	Quick Reference Guide	PLMTW10	1	340-BLOP	60
Canada Ship Options	US No Canada Ship Charge	USNONE	1	332-1286	111
Docking Solutions	No Docking Station	NONE	1	452-BBSE	271
Operating System Recovery Options	No Media	NOMEDIA	1	620-AAOH	200013
All in one Solution	No Stand	NOSTND	1	575-BBCH	558
TAA	No TAA	NOTAA	1	340-ACQQ	97
Non-Microsoft Application Software	Windows 10 Additional Software	WIN10	1	525-0131 525-BBCL 640-BBLW 658-BBMR 658-BBRB 658-BCUV 658-BDLP	1003
Service	5 Years ProSupport with Next Business Day Onsite Service	PN5	1	975-3461 989-3449 997-6662 997-6666 997-6675 997-6727	29
Accidental Damage Service	None		1		33

Category	Description	Product Code	Qty	SKU	Id
Extended Service	None		1		30
Keep Your Hard Drive	None		1		159
Deployment Services	None		1		714
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Configuration Services OS Imaging	None		1		921
Remote Advisory Services	None		1		35
Configuration Services - Hard Drive Partitioning	None		1		57
Diagnosis On-Site Service	None		1		713

✓

**Bayfield County Building Strong Libraries 2018 Program Application
Bayfield Carnegie Public Library-August 3, 2017**

The Bayfield Carnegie Library is seeking funding for (5) new outfacing shelving carts/cases for picture books in the children's area as well as 20 casters for them. These units will be created by a local Bayfield woodworking company. The total amount we are seeking, after the City of Bayfield's 25 percent portion of the cost, is \$10,624.40. The total cost to Bayfield County will then be \$7,968.30.

After careful consideration, research into other libraries, and discussion with the parents of the children who use our library, we believe it will be in our best interest to update the picture book shelving. It will be much easier--and far less cumbersome than pulling the books from the shelves, and re-shelving them--to be able to flip through outfacing books. We are also confident that it will increase circulation of these types of children's books.

These shelves will have room to accommodate picture books on both sides of each unit as well as have four cubbies on the bottom for storage of 20 books each. In addition, they will be designed to accommodate an additional shelf for the "Easy Reader" beginner books collection.

To accommodate the units, we are requesting funding for 20 casters (4 wheels on each of the five units). These will be purchased from the company McMaster-Carr. Having the mobility of the units will be advantageous for moving them for special library programs and other activities.

Budget breakdown:

- 5 outfacing picture book carts/shelving units at \$1,800 each--\$9,000
- 20 casters for 5 shelving units + shipping costs: \$1,624.40

Total: \$10,624.40

The new acquisitions we are seeking qualify as capital expenses as defined by the Wisconsin Department of Public Instruction. The funding for the projects falls under the Building Strong Libraries grant Program Guidelines, section 1d, because we are improving furnishings for the library. In addition, these requested children's shelving units fit into the current 5-year strategic plan under Goal 3, which states "The Bayfield Carnegie Library will improve its physical spaces to meet changing needs". In addition, under "Actions" LOWER LEVEL states that the library will "upgrade lower level (children's area) with new shelving...." Furthermore, part of GOAL 1, under Goals and Strategic Actions of the Strategic Plan (2015-20120) is "to meet the dynamic and changing needs of the broader community." In other words, we are meeting the needs of parents who desire better accessibility to children picture books.

Please see the attached pictures of the design work that we will be using.

The Bayfield Library board has approved the application including use of funds from the grant. Bayfield Library Director Blair Nelson will oversee the projects. Thank you for your consideration of our grant request, and dedication to offering such outstanding grants to libraries.



Table 3

Cost per Circulation 2015 – 2016		
	2015	2016
Bayfield Carnegie Library	\$4.266	\$5.02
Forest Lodge Library (Cable/Namakagon)	\$5.519	\$5.93
Drummond Public Library	\$7.950	\$8.38
Iron River Evelyn Goldberg Briggs Library	\$2.237	\$2.26
Washburn Public Library	\$3.802	\$3.96
Average	\$4.766	\$5.11

Explanation of Reimbursement Formula

The reimbursement formula is calculated using circulation and financial statistics collected from each library annually. Every library eligible for reimbursement from Bayfield County under Wisconsin Act 150 must provide to the county clerk, by July 1, the following statistics for the previous year: (1) the total number of items circulated to all patrons; (2) the net annual operating expenditures of the library (total operating expenditures less capital expenditures and any federal funds expended); and (3) the number of items circulated to Bayfield County patrons (reimbursable circulation). These statistics provided to the county by July 1 are used to calculate the following year's reimbursement.

Circulation of materials is the primary measure of library service. "Materials" are defined as books, magazines, videotapes, music CDs, audio books and other items physically circulated by a library. When a patron checks out materials, the number of items and the municipality of that patron are noted. Each item constitutes one circulation for statistical purposes. Each renewal of an item counts as an additional circulation.

$$\text{Net Operating Expenditures} \div \text{Total Circulation} = \text{Cost per Circulation}$$

$$\text{Cost per Circulation} \times \text{Reimbursable Circulation} = \text{Reimbursement}$$

Table 4 presents the required 2016 circulation and financial statistics for each library, the resulting cost per circulation and the recommended 2018 reimbursement.

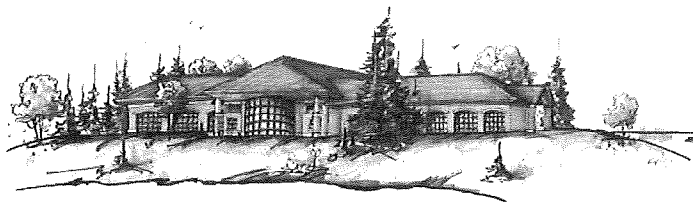
Table 4 (The Cost Per Circulation extends beyond the number provided)

2016 Statistics and Recommended 2018 Reimbursement					
	Total Circulation	Net Operating Expenditures	Cost per Circulation	Reimbursable Circulation	Recommended Reimbursement
Bayfield PL	33,902	\$171,136	\$5.02	22,513	\$113,015
Cable/Namakagon PL	18,322	\$108,719	\$5.93	1,304	\$7,946.20
Drummond PL	6,432	\$53,944	\$8.38	2,089	\$17,505
Iron River PL	45,607	\$103,124	\$2.26	15,896	\$35,924
Washburn PL	43,493	\$173,845	\$3.96	17,516	\$69,363
Total	147,756	\$610,768	\$5.11	59,318	\$243,753.2

- **Note – of the \$610,768 spent in total by all the libraries, Bayfield Co. funded \$187,590 – or 30.71 percent.**

Sherman & Ruth Weiss
Community Library

June 28, 2017



Mr. Scott Fibert, County Clerk
Bayfield County Courthouse
117 E. Fifth St.
PO Box 878 Room 202
Washburn, Wisconsin 54891

Dear Mr. Fibert,

The Library Board of Trustees and I thank you for the Act 420 reimbursement check number 087689 dated 7/8/2016 for \$5,636.00. The check reimbursed our library for 70% of our costs for circulation to Bayfield County residents in **2014**.

In June 2016, I sent an invoice for reimbursement of 70% of our costs for circulation to Bayfield County residents in **2015**. The amount requested was \$7,772.00 and it was due to our library on **March 1, 2017**. That amount is still pending, so I have enclosed a copy of the letter/invoice for your convenience.

Please see below the Act 420 reimbursement information and invoice for circulations our library made to your residents in 2016.

Total library operating expenses for 2016:	\$330,924.00
Total number of circulations for 2016:	100,285
Cost per circulation:	\$3.2998
Number of circulations eligible for reimbursement from Bayfield County:	2,955
Cost to serve Bayfield County residents:	\$9,751.01
Reimbursement is 70% of Cost to Serve Bayfield County Residents	\$6,826.00
Total amount due March 1, 2018:	\$6,826.00

Please make check payable to Sherman & Ruth Weiss Community Library
10788 State Hwy 27/77 PO Box 917
Hayward, WI 54843

For your convenience, I included Wisconsin Statute 43.12 (1 & 2) on the second page. This Statute explains that counties are required to reimburse public libraries within the county and adjacent counties at a minimum of 70% of the circulation rate for each loan made to a resident with no municipal library.

If you have any questions, please contact me at 715-634-2161 x 14 or hlibrary@hayward.wislib.org /.

Sincerely,

Molly Lank-Jones, Director

Encs: 2

391

Find yourself next to the water.

ASHLAND

W I S C O N S I N



**City of Ashland, Wisconsin ~ Vaughn Public Library
502 West Main Street Ashland ~ WI 54806 ~ www.coawi.org**

June 27, 2017

Scott Fibert, Bayfield County Clerk
Bayfield County Court House
117 E. Fifth Street
P.O. Box 878
Washburn, WI 54891

Dear Mr. Fibert,

Below are 2016 statistics from the Vaughn Public Library. This information is the basis for the request for library service reimbursement in 2018 from Bayfield County as provided by Chapter 43.12 of the Wisconsin Statutes. The payment must be received by the Vaughn Public Library by March 1, 2018. **This document is your invoice.**

Wisconsin Statutes require counties to reimburse public libraries within the county and in adjacent counties at an amount that is equal to at least 70% of the circulation rate for each loan made to a resident with no municipal library.

Total Library Operating Expenses for 2016:	\$478,026.00
Total Number of Circulations for 2016:	109,431
Number of Circulations Eligible for Reimbursement:	27,029
Amount of Reimbursement Requested (70% rate):	\$82,551.00

Please contact me if you have questions.

Thank you.

Sincerely,

Shirley M. Miller
Vaughn Public Library
Director

392

Find yourself next to the water.

ASHLAND

W I S C O N S I N

Legion Memorial Library

P.O. Box 47

Mellen, Wisconsin 54546

715 - 274-8331

Date: June 28, 2017

TO: Bayfield County Clerk
PO Box 878
Washburn, WI 54891

From: Legion Memorial Library
PO Box 47, 106 Iron St.
Mellen, WI 54546

Legion Memorial Public Library Request for Reimbursement

Request for library service reimbursement as provided by Chapter 43.12 of the Wisconsin Statutes.

Wisconsin Statutes require counties to reimburse public libraries within the county and in adjacent counties at an amount that is equal to at least 70% of the circulation rate for each loan made to a resident with no municipal library.

Total Local Library Operating Funds for 2016: \$78,181

Total Number of Circulations for 2016: 17,079

Number of Circulations Eligible for Reimbursement: 194

Amount of Reimbursement Requested (70% rate): \$621.64

Please contact me if you have questions.

Thank you.

Sincerely,



Jennifer Thewis
Library Director



June 6, 2017

Bayfield County Clerk
 Scott Fibert
 Bayfield County Courthouse
 PO Box 878
 Washburn WI 54891

Re: Request for library service reimbursement for funding in 2018 as provided by Chapter 43.12 of the Wisconsin Statutes.

Wisconsin Statutes require counties to reimburse public libraries within the county and in adjacent counties at an amount that is equal to at least 70% of the circulation rate for each loan made to a resident with no municipal library.

Total Library Local Operating Funds for 2016: _____ \$139,731.00 _____

Total Number of Circulations for 2016: _____ 39,437 _____

Number of Circulations Eligible for Reimbursement: _____ 14 _____

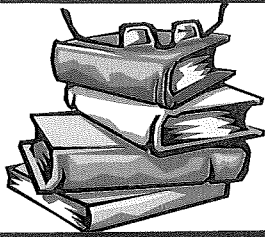
Amount of Reimbursement (70% rate): _____ \$34.72 _____

Please contact me if you have questions.

Thank you.

Sincerely,

Amy E. Stormberg
 Shell Lake Public Library Director
 Shell Lake Public Library
 P.O. Box 318
 Shell Lake, WI 54871
 715-468-2074
amyslplibrary@gmail.com
www.shelllakelibrary.org



Spooner Memorial Library ✓

421 High Street
Spooner, WI 54801
(715) 635-2792
Angela Bodzislaw, Director

June 8, 2017

Scott S. Fibert
Bayfield County Clerk
117 E. Fifth Street
P.O. Box 878
Washburn, WI 54891

From: Spooner Memorial Library
421 High Street
Spooner, WI 54801

Re: Spooner Memorial Library's Request for Reimbursement as provided by Chapter 43.12 of the Wisconsin Statutes.

Wisconsin statutes require counties to reimburse public libraries within the county and in adjacent counties at an amount that is equal to at least 70% of the circulation rate for each loan made to a resident with no municipal library.

Total Library Local Operating Funds for 2016: \$272,094

Total number of circulations for 2016: 92,837

Spooner Memorial Library cost per circulation: \$2.93

Number of circulation from Bayfield County eligible for reimbursement: 154

Actual Cost for circulation to Bayfield County residents without a Library: \$451.22

Amount of reimbursement requested (70% rate): \$315.85

Please contact me if you have any questions.

Sincerely,

Angela Bodzislaw, Director
Spooner Memorial Library
421 High Street
Spooner, WI 54801
Email: spoonerlibrarydirector@gmail.com
Phone: 715-635-2792



1530 Tower Avenue • Superior • WI • 54880

Phone: 715-394-8860 • Fax: 715-394-8870

Website: www.superiorlibrary.org

February 14, 2017

Scott Fibert
Bayfield County Clerk
PO Box 878
Washburn, WI 54891

Re: Superior Public Library Request for Reimbursement

Request for library service reimbursement as provided by Chapter 43.12 of the Wisconsin Statutes.

Wisconsin Statutes require counties to reimburse public libraries within the county and in adjacent counties at an amount that is equal to at least 70% of the circulation rate for each loan made to a resident with no municipal library.

Total Library Operating Expenses for 2016:	\$1,382,103
Total Number of Circulations for 2016:	279,421
Number of Circulations Eligible for Reimbursement:	3,851
Amount of Reimbursement Requested (70% rate):	\$13,307 (amount due 1/01/2018)

Please contact me if you have questions.

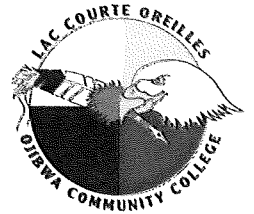
Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan Heskin".

Susan Heskin, Director
Superior Public Library

c: Chris Bronson
City of Superior Finance Dept.



June 14, 2017

TO: Mr. Scott Fibert, County Clerk
117 E. Fifth Street
Washburn, WI 54891

FROM: Ms. Caryl Pfaff, Library Director
Lac Courte Oreilles Ojibwa College Community Library
13466 W Trepania Road
Hayward, WI 54843

Request for library services reimbursement as provided by Chapter 43.12 of the Wisconsin Statutes.

Wisconsin Statutes require counties to reimburse public libraries within the county and adjacent counties at an amount that is equal to at least 70% of the circulation rate for each loan made to a resident with no municipal library.

The LCO Library request has been reduced by 35% to exclude fees for LCO College student and staff circulations.

Total Library Operating Expenses for 2016: \$198,636
Total Number of Circulations for 2016: 9008

Number of Circulations Eligible for Reimbursement: 42
Amount of Reimbursement requested (70%): \$236.00

Thank you.

Sincerely,

Caryl A. Pfaff, Library Director

✓

June 13, 2017

Dennis Pocernich, Chair
Bayfield County Board of Supervisors
Bayfield County Court House
117 E 5th St.
Washburn, WI 54891

Dear Mr. Pocernich:

On May 20, 2017, the NWLS Board of Trustees voted to request \$36,840 from Bayfield County for 2018. This is a 1% increase from what we requested for 2017; since 2006, we have sought a total increase of \$1,834 from Bayfield County.

Your funding goes directly back to the libraries in your County. Vital residential services paid for through these funds are Mail-A-Book, where rural or homebound residents can get materials sent to their door; delivery of library materials to your libraries; and collection development grants that help stock the shelves of your local libraries.

Northern Waters Library Service continues to seek ways to reduce costs while limiting the impact on those who use our services. In the past ten years we have reduced our staff by 1/3, cut travel, conducted an energy audit, and relied on technology to help keep our costs low.

Sincerely,



Sherry Machones, Director

Copies to: Scott Fibert, Bayfield County Clerk
 ✓ Mark Abeles-Allison, County Administrator
 James Crandall, NWLS Board of Trustees
 Connie Cogger, NWLS Board of Trustees

